



TRACS Monthly

October 2015



UPCOMING EVENTS

Live TRACS Trainings:

November 17th - 18th 2015 [TRACS Live Classroom Training in Denver, CO](#)

Weekly Virtual Classes:

Tuesdays 8:00am - 4:00pm: [TRACS Basics Class \(VILT\)](#)

Wednesdays 8:00am -4:00pm: [TRACS Advanced Class \(VILT\)](#)

Thursdays 8:00am - 12:00pm: [TRACS Mentoring/Roundtable Session](#)

TRACS LINKS



Visit the TRACS Knowledge Management Site



Watch the TRACS YouTube Channel



Like us on Facebook



Go to the TRACS Conservation Viewer



Follow the TRACS Twitter Feed



Join the TRACS LinkedIn User Group

TRACS News

Dear TRACS User Community,

The TRACS Training Team offers quarterly **live 3-day classroom training** in Denver, Colorado. The **last class offered this year** will be held **November 17 - 19 2015** (deadline to register is Nov. 3). The class is filling up fast, so please register soon! Follow this link to register: <http://form.jotformpro.com/form/50435837431959>

As always, we also offer weekly Virtual Instructor-Led Training (VILTs) and mentoring sessions. For more information, visit the [TRACS training options](#) page. Please forward to others who may be interested in TRACS Training!

TRACS System Updates

- The TRACS development team has implemented a new automation of the geopicker process which facilitates the addition of state-specific layers and improves response time. State submitted layers and updates will be deployed as a batch process on a monthly basis.
- The TRACS development team is working on some improvements to the **Workflow Manager** and **streamlined approval steps for the project proposal and performance report**. We will send out an announcement when the system updates are released.

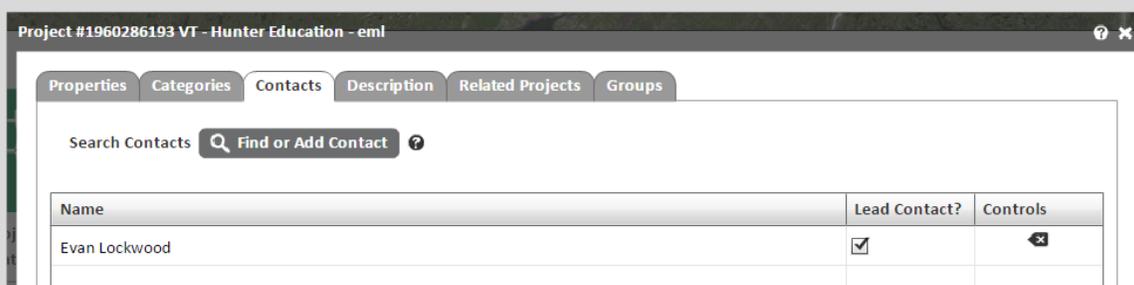
TRACS Training Updates

- In September 2015, our TRACS team hit the road to present TRACS updates and information at several conferences and meetings. Tim Smith (TRACS States and Stakeholders Liaison) went to the AFWA (Association of Fish and Wildlife Agencies) meeting in Tucson, Arizona. Yonah Cohen (Technical Trainer) went to the SOBA (States Organization for Boating Access) conference in Lake Champlain, Vermont.
- A new video on [Entering Land Data](#) has been posted to the KMS and TRACS YouTube Channel.
- Remember to visit the [TRACS Knowledge Management Site](#) (or KMS) for all your TRACS training and reference needs. A PDF copy of this email as well as the archive of TRACS Monthly emails and news can be found on the [TRACS KMS News page](#).

TRACS Tip of the Month

Contacts for a project are stored in several places within TRACS.

- The Contacts tab on the Project Properties form is used to store the primary project contact(s) such as the grant coordinator for the program. **Tip:** Make sure to check the box for “Lead Contact” even if there is only one contact, since this field is used in reports.



Name	Lead Contact?	Controls
Evan Lockwood	<input checked="" type="checkbox"/>	

- The Properties tab on the Project Statement form is an optional field that is used for research projects to store the primary research leader.
- The Contacts tab on the Funding Source form is used to store the grant-specific contacts including the Grantor and Grantee.
- The Contacts tab on the Actions form stores action-specific contacts. It will auto-populate the contacts listed on the Project Properties form but can be edited if needed.

If you have any training questions, please contact us at tracs-training@fws.gov.

On behalf of the TRACS Team, thank you for your support!

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Questions or comments? Email the [TRACS Help Desk](#) or [TRACS Training Team](#)

Our mailing address is:

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For information about this list (how to unsubscribe or use commands) visit:

<https://www.fws.gov/lists/listinfo/tracs-wsfr/>