



TRACS Monthly

January 2016



Hello TRACS Community!

To kick off the start of 2016, we are sending all TRACS system users the January TRACS Monthly news.

To receive TRACS monthly news and updates in the future, please register for an account for the [TRACS Knowledge Management Site \(KMS\)](#).

As a registered KMS user, you will have full access to the all of the content on the site including an email subscription to TRACS "Monthly" News.

The KMS is the "One-Stop Shop" for all of your TRACS training and reference needs, including training videos, calendars, reference guides, best practices, news, forums and much more!

If it has been awhile since you used TRACS or attended training, check out some of the new training materials and tools!

- The new **training videos** for the TRACS Basic, Advanced and Legacy Courses are great for self-paced learners and refresher training. The videos are available on the [KMS](#) and on the [TRACS Training YouTube Channel](#).
- Instructor-led training is available in a variety of formats including **traditional live classroom training**, **weekly virtual classes** and if you're short on time, we now have **self-paced online courses** for both Basic and Advanced users. And, as always, customized training is always available, as well.
- In November 2015, we began issuing TRACS training certificates, so, if you completed a TRACS course previously and would like to receive a certificate, please email us with your full name, email address, and course dates/location and we will get it sent out to you.



UPCOMING EVENTS

2016 Live Classes

February 9-11, Albuquerque NM
March 22-24, Denver, CO
June 7-9, Denver, CO
August 16-18, Denver, CO
September 13-15, Denver, CO
November 15-17, Denver, CO

[Click Here for Info](#)

Weekly Virtual Classes

[TRACS Basic Virtual Class](#)

Tuesdays 8am-4pm

[TRACS Advanced Virtual Class](#)

Wednesdays 8am-4pm

[Drop-In Online Mentoring](#)

Thursdays 8am-12pm

Meetings and Events

March 8-10 2016
TRACS Working Group Meeting
Denver, CO

TRACS Tip of the Month

Workflow Manager Update

In October, the TRACS team released version 1.10 which included updates to the Workflow Manager, which includes filter-based search options and more customization.

The Workflow Manager does not replace the Guided Process Tool; it is more of a tool for the *management* of projects and reports, but it does that very well!

Interim Reports are now only available through the Workflow Manager and can be generated for any period of performance. Tip: The Interim Report will only include results with a "Reported On" date within the selected Period of Performance dates.

More information about these changes can be found on the [TRACS Release 1.10 October 2015](#) page. Also check out the video below:



If you have any questions, please feel free to contact us at tracs-training@fws.gov.

On behalf of the TRACS Team, thank you for your support!

TRACS LINKS



[TRACS KMS Website](#)



[TRACS Public Viewer](#)



[TRACS YouTube Channel](#)



[TRACS Facebook Page](#)



[TRACS Twitter Feed](#)



[TRACS LinkedIn Group](#)

SUBSCRIBE

Register for the TRACS KMS to be auto-subscribed to receive TRACS news and updates. To create an account, visit the [TRACS KMS Login Page](#).

Alternate option: Sign up for the [TRACS LisServ email list](#).

CONTACT US

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