



TRACS Monthly

September 2015



UPCOMING EVENTS

Live TRACS Trainings:

November 17th - 18th 2015 [TRACS Live Classroom Training in Denver, CO](#)

Weekly Virtual Classes:

Tuesdays 8:00am - 4:00pm: [TRACS Basics Class \(VILT\)](#)

Wednesdays 8:00am -4:00pm: [TRACS Advanced Class \(VILT\)](#)

Thursdays 8:00am - 12:00pm: [TRACS Mentoring/Roundtable Session](#)

TRACS LINKS



Visit the [TRACS Knowledge Management Site](#)



Watch the [TRACS YouTube Channel](#)



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TRACS News

Dear TRACS User Community,

TRACS System Updates

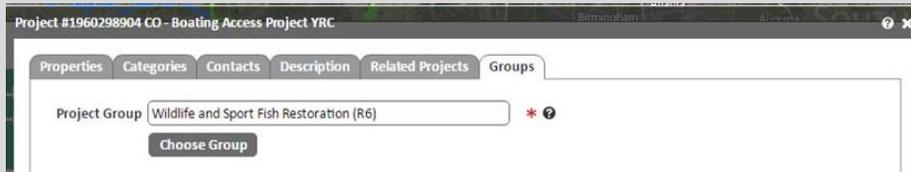
- New layers and shared shapes have been added to the Geopicker in TRACS including **new state-specific shared shapes for Alabama, Oregon, California, Pennsylvania and the U.S. Virgin Islands**. A new political layer has been added for “**All U.S. States and Territories**”, which is used only for grant work on the national level. For **multi-state grants**, continue to select the individual states from the States layer. **TIP:** Use the “Ctrl” key to select more than one shape for any layer.
- A complete set of layers (state and national) along with their status are listed on the [KMS Geospatial Data Layers page](#). In the Metadata column, a PDF link will take you to a page about that layer with detailed GIS (Geographic Information System) info.
- The TRACS development team is working on adding new layers (tribal and state) and as well as some improvements to the Workflow Manager and approval steps. We will send out an announcement when the system updates are released.

TRACS Training Updates

- We had a great **live TRACS classroom training August 11-12 in Denver, Colorado**. The class was comprised of attendees from the islands of Guam and American Samoa. Our next live class will be in November, sign up early to get a seat!
- **New videos in the advanced course have been posted** to the KMS and TRACS YouTube Channel including: [Advanced Shape Editing Video](#) and [Habitat and Species Video](#).
- Remember to visit the [TRACS Knowledge Management Site](#) (or KMS) for all your TRACS training and reference needs. A PDF copy of this email as well as the archive of TRACS Monthly emails and news can be found on the [TRACS KMS News page](#).

TRACS Tip of the Month

The Groups tab on the Project Properties form is where the project is assigned to a particular group.



The project group **defaults to the primary group of the user who enters the project.**

Therefore, if you have permissions to enter projects for another group, then **it is critical that you choose the correct group for that project!** The correct group is **the agency responsible for the project** (usually at the lowest level, such as the state agency or division).

For example, a WSFR regional coordinator who enters a project for a state needs to change the default group from the region to the state agency so that users in that agency have permissions to edit the project. **If the project is not assigned to the correct group, the staff at the state agency will not be able to edit, modify or report on their project!**

If you have any training questions, please contact us at tracs-training@fws.gov.

On behalf of the TRACS Team, thank you for your support!

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Questions or comments? Email the [TRACS Help Desk](#) or [TRACS Training Team](#)

Our mailing address is:

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For information about this list (how to unsubscribe or use commands) visit:

<https://www.fws.gov/lists/listinfo/tracs-wsfr/>